



# St. John's R.C. Primary School

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Dear Parent/Carer

## Virtual Parents' Evening 18<sup>th</sup> October 2021 Online Appointment Booking

I would like to invite you to attend our Virtual Parents' Evening on Monday 18<sup>th</sup> October 2021. This is an important evening and provides you with an opportunity to talk to your child's class teacher about their progress and targets for development.

The school has introduced a new, intuitive and easy to use online system that allows you to meet with your child's class teacher by video – we hope this makes it easier for everyone to attend, and would like to see you all make an appointment. The system for booking an appointment is simple to use and allows you to choose your own appointment times – you will be able to book an appointment with your child's class teacher, and in some cases with Mrs Hickman who is our SEND Co-ordinator. You will receive an email to confirm your appointment; one hour before your appointment you will receive a reminder email.

Please visit <https://stjohnstbrc.schoolcloud.co.uk> to book your appointments. To login you will need your child's first name, last name and date of birth. A short guide on how to book appointments is available on the school website (in the Parents section), along with a link to a more detailed guide from Schoolcloud; the detailed guide also shows you how to let each parent join the meeting from a different location – so if mum is at work and dad is at home, both parents can still take part.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

Michael Unsworth  
Headteacher